

DI# 04353-84

31 JUL 1984

MEMORANDUM FOR: Director of Finance

FROM: Robert M. Gates
Deputy Director for Intelligence

SUBJECT: Appointment of Single Senior Subordinate

Effective 30 July 1984, [] Chief, DI Administrative Group, Planning and Management Staff, is designated the single senior subordinate authorized to exercise the following responsibilities, vice [] reassigned. []

25X1

25X1
25X1

A. Designation of authorizing officers in accordance with []

25X1

B. Designation of approving officers in accordance with []

25X1

C. Approval of expenditures for all DI components per []

25X1

D. Authorization and approval of travel orders and vouchers for all DI components in accordance with []

25X1

E. Approval of actual subsistence expenses for TDY travel abroad of DI authorized travelers per []

25X1

F. Approval of actual subsistence expenses for TDY domestic travel of DI authorized travelers per []

25X1

G. Waiver of limitations on extended temporary duty per []

25X1

H. Approval of the return short of tour of DI personnel on permanent assignment in the field per []

25X1

I. Approval of expenditure of DI funds for special operational activities in accordance with []

25X1
25X1

J. Approval of the purchase of controlled items of equipment for installation on motor vehicles per []

25X1

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- K. Authorization and approval of the use of foreign air carriers for official travel in accordance with [redacted] 25X1
- L. Authorization of first class travel in accordance with [redacted] 25X1
- M. Authorization of Language Use Awards in accordance with [redacted] 25X1
- N. Approval of small purchases NTE \$1,000.00 in accordance with [redacted] 25X1
- O. Concurrence in the restoration of forfeited annual leave, e.g. cancellation of annual leave already begun and determination of exigencies of the public business per [redacted] 25X1

[redacted]
Robert M. Gates

Attachments: Forms 725

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DI/PMS/AG (27Ju184)

25X1

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